

	<b>LANE COUNTY SHERIFF'S OFFICE POLICY</b>	Number: <b>G.O. 7.28</b>
		Issue Date: March 21, 2005
		Revision Date:
<b>CHAPTER:</b> Patrol		Related Policy: Communications Manual, G.O. 5.10 (Use of Cellular and Landline Telephones)
<b>SUBJECT: Voice Communication Devices</b>		Related Laws:

**POLICY:** Voice communication devices are provided to employees to enable them to more effectively communicate and facilitate the performance of their duties in providing public safety services to the public.

**RULE:** Voice communication devices shall only be used in accordance with procedures detailed in this general order, Communications Manual, and related general orders.

**PROCEDURE:**

I Radio Protocol

Refer to the Communications Manual

II. Cell Phones

Refer to G. O. 5.10 (Use of Cellular and Landline Telephones)

III. CB Radios

A. Sheriff's Office Members shall use the following guidelines for operation of CB radios in patrol vehicles:

1. The radios will be adjusted so that the squelch and volume will not interfere with the Sheriff's Office frequency. The operator's primary responsibility is to be available for radio traffic from the Sheriff's Office dispatcher.
2. CB jargon shall not be used.
3. The standard CB "10-Code" may be used; otherwise plain language will be used. All conversation shall be identified by "KPC2121," the call numbers assigned to this Sheriff's Office by the FCC.
4. Do not respond to calls for "Smokey", State Police, or routine calls to Lane County REACT.

5. Channel 9 shall be monitored at all times. The operator may move from channel 9 to another channel when requested to do so by a citizen for conversation, and in order to clear the emergency channel. When the conversation has been completed, the operator shall immediately return to the Channel 9 for continuous monitoring.
  
6. A deputy receiving a call on the CB radio shall refer the call to the main office for proper dispatching and prioritization of the call, unless it is of an emergency nature demanding immediate attention. If the call is of an emergency nature, the deputy shall immediately notify the main office of the nature of the call and location of the intended action. The deputy shall not leave an assigned area nor proceed to the scene of the request until the dispatcher or supervisor has confirmed and acknowledged the deputy's advisement.